



Alton Parish Council

You are hereby summoned to attend a meeting of Alton Parish Council at the Village Hall, Hurstons Lane, Alton on Wednesday 8th October 2025 at 7pm.

S.J. Burton

Clerk to the Parish Council

Tel: 07734 315123

Members of the public and press are welcome to attend.

Agenda

1. Open the meeting.

2. Apologies.

3. Declarations of Interest

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

4. Minutes. Meeting held on Wednesday 10th September 2025.

5. Matters Arising/Action updates.

6. Alton Towers.

7. Footpaths.

8. Village Hall.

- i. New windows and door.

9. Lengthsman.

10. Highways and Road Safety.

11. Parish Cemetery and St Peter's Churchyard.

12. Planning and Licensing Applications.

- i. SMD/2025/0364. Mr L. Hayes, Osprey Development Ltd. Conversion of barn to dwelling.
- ii. SMD/2025/0401. Mr Tellwright, The Old Parlour, Castle Hill Road, Alton. Demolition of existing outbuilding and erection of replacement building for use as holiday accommodation.



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13. Planning Decisions.

- i. SMD/2025/0356. 24 , Glen Drive , Alton. Proposed single storey rear extension Planning Permission – Approved.

14. Section 106 funds for playing field and play area update.

- i. Update.

15. Parish Council.

- i. Round House-maintenance plan.
- ii. Transparency code-Cllr Wood.
- iii. Asset register-Cllr Wood.

16. Correspondence:

Requiring response:

- i. Email to SMDC updating their records re councils asking permission to co-op two new members and reply.
- ii. Letter sent re Alton footpath 38 and response (circulated).

For information only:

- i. Email re funding opportunities (circulated).
- ii. Building resilient communities together email (circulated).
- iii. Road closure Knight Lane, Alton (circulated).
- iv. Email to Cllr Beardmore requesting highways work from Cllr Wood.
- v. Request for extension for comment planning application SMD/2025/0392.
- vi. Photographs of Buxus Green work (circulated).
- vii. NALC Elections (circulated).
- viii. Email from resident re overhanging tree on Alton Bridge (further reported by the clerk).
- ix. Temporary Road Closure Notice - Alton 2026 (circulated).
- x. Email from SMDC re residents survey (circulated).

17. Finance:

- i. Clerk salary £467.48
- ii. HMRC October £1,138.64
- iii. Buxus Green invoice September £724.27 (paid).
- iv. Adam Dronzek invoice £21.60 (paint for cemetery gates). Paid (minute 125/25 ii).
- v. Income Lengthsmans scheme £400.00
- vi. Income SMDC precept (final payment) £9,043.12
- vii. Interest income September £25.96
- viii. Authorised payments to be signed off by the Council.
- ix. Current bank balances to be presented to the Council.

18. Close the meeting.