



## **Alton Parish Council**

You are hereby summoned to attend a meeting of Alton Parish Council at the Village Hall, Hurstons Lane, Alton on Wednesday 13<sup>th</sup> November 2024 at 7pm.

S.J. Burton

Clerk to the Parish Council

Tel: 07734 315123

Members of the public and press are welcome to attend.

### **Agenda**

**1. Open the meeting.**

**2. Apologies.**

**3. Declarations of Interest**

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

**4. Minutes.** Meeting held on Wednesday 9<sup>th</sup> October 2024.

**5. Matters Arising/Action updates.**

**6. Alton Towers.**

**7. Footpaths.**

**8. Village Hall.**

**9. Lengthsman.**

- i. Bench maintenance (circulated).

**10. Highways and Road Safety.**

- i. Request from Croxden PC re signage on Nabb Lane (circulated).

**11. Parish Cemetery and St Peter's Churchyard.**

- i. Cemetery charges – Cllr Wood (circulated).

**12. Planning and Licensing Applications.**

- i. SMD/2024/0478. Mr A Startin, AJS Rees Developments, Woodbine Cottage, Saltersford Lane Alton. Change of use of annexe to separate dwelling.



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### **13. Planning Decisions.**

- i. SMD/2023/0370. Town Head Farm , Castle Hill Road , Alton. Listed building consent for repair and restoration of external envelope of the building. **Listed Building Consent – Approved.**

### **14. Section 106 funds for playing field and play area update.**

- i. Project Initiation Document-Terms of Reference for approval.
- ii. Confirmation of the sub-committee members.
- iii. To decide whether to include the playing field opposite the village hall owned by SCC in the project.

### **15. Parish Council.**

- i. Round House update. Maintenance report received.

### **16. Correspondence:**

#### **Requiring response:**

- i. Email from SMDC re Request for copy of Revised Register of Electors. Request made on behalf of APC by the clerk.
- ii. Emails re 106 funds between the council and SMDC Angela Dale.

#### **For information only:**

- i. Road closure notice-Bradley Lane, Threapwood (circulated).
- ii. In Touch newsletter (circulated).
- iii. Emails regarding a cemetery enquiry regarding a burial from the 1950's.
- iv. Email from Chair of the Village Hall committee re membership of the Section 106 sub-committee.

### **17. Finance:**

- i. Clerk-National pay award applied (circulated) with back pay to April £540.78 net.
- ii. Buxus Green invoice October £689.79 (paid).
- iii. Invoice BHB Architects (Round House Inspection). Gross £594. Net £495. VAT £99 (Paid-minute 141/24 i).
- iv. Interest income £41.91
- v. Authorised payments to be signed off by the Council.
- vi. Current bank balances to be presented to the Council.

### **18. Close the meeting.**